

**TOWN OF GARLAND  
REGULAR MEETING, PUBLIC HEARING, & INAUGURATION  
OF THE BOARD OF COMMISSIONERS  
MONDAY, DECEMBER 2, 2019  
6:00 PM**

The **REGULAR MEETING AND PUBLIC HEARING** of the Board of Commissioners of the Town of Garland was held at the Garland Town Hall in Garland, N.C. on Monday, December 2, 2019 at 6:00 pm.

The **INAUGURATION** of the board of Commissioners of the Town of Garland was held at the Saint Stephen AME Zion Church in Garland, N.C. on Monday, December 2, 2019 at 7:00 pm.

The following members of the Board of Commissioners were present:

**Austin Brown  
Mary Brown  
Eddie Bronson, Jr.  
Carolyn R Melvin**

The following member of the Board of Commissioners was absent:

**S. J. Smith**

Also present were: Attorney Alan Maynard, Mr. Rich Moore and Mr. Stewart Barnette of *McDavid & Associates Inc.*, and Mr. Chase Jordan of the *Sampson Independent*. There were two citizens in attendance.

**ADMINISTRATIVE**

Mayor Pro Tem Mary Brown called the meeting to order at 6:00 pm for the transaction of business for the Town of Garland and welcomed everyone in attendance. Town Clerk, Pamela Cashwell, was present recording notes for the minutes.

**QUORUM**

Mayor Pro Tem Mary Brown and Clerk Pamela Cashwell established there was a quorum present.

**APPROVAL OF AGENDA**

Mayor Pro Tem Mary Brown requested the Board review the agenda for approval. Commissioner Austin Brown made a motion to approve the agenda as presented, seconded by Commissioner Carolyn R. Melvin and carried unanimously. (See attached).

**PUBLIC HEARING FOR CDBG PROPOSED AMENDEMENT TO THE 2017 CDBG-I PROGRAM**

Commissioner Austin Brown made a motion to open the Public Hearing for the CDBG Proposed Amendment to the 2017-CDBG-I Program at 6:01 pm, seconded by Commissioner Carolyn R. Melvin and carried unanimously.

Mayor Pro Tem Mary Brown recognized Mr. Rich Moore of *McDavid & Associates, Inc.* Mr. Moore stated this public hearing was properly advertised and stated the purpose of the public hearing is to discuss, and to receive input from the public, on a proposed program amendment to the 2017 CDBG-I program. The 2017 CDBG-I program project will replace approximately 6000 feet of existing sewer collection lines. The proposed amendment is not to adjust or change the project scope but because of cost overruns with the project, the state is agreeable to provide supplemental funding to the town from prior years of the CDBG programs. The town will be receiving supplemental funds from the state's 2014 and 2016 CDBG programs. Mr. Moore stated to incorporate the supplemental funds into the current project, a project amendment needs to be completed that adjusts the program CPO budget into the current budget.

The floor was opened to receive public input regarding the proposed amendment to the 2017 CDBG-I project. No public input was received.

Commissioner Austin Brown made a motion to close the Public Hearing at 6:06 pm, seconded by Commissioner Carolyn R. Melvin and carried unanimously.

#### **CDBG AMENDMENTS & RESOLUTIONS**

##### **RESOLUTION TENTATIVELY AWARDING CONSTRUCTION CONTRACT**

Mr. Rich Moore presented a letter of recommendation of award for the 2017 CDBG-I-Sewer project. Five bids were received for the construction of the project with the lowest bid presented by *Ralph Hodge Construction Company* in the amount of \$923,324.00. Mr. Moore stated this company is located in Wilson, N.C. and they are a good company and good to work with. Mr. Moore presented a resolution to tentatively award to *Ralph Hodge Construction Company* the construction contract for \$923,324.00, contingent upon receiving additional project funds from the state. The resolution also approves Amendment Number 1 to the Technical Services Agreement and authorizes the Mayor to execute all documents associated with construction contract award. (See attached). Commissioner Austin Brown made a motion to approve the resolution as presented, seconded by Commissioner Eddie Bronson Jr. and carried unanimously.

##### **RESOLUTION ACCEPTING GRANT OFFER FOR 2014 CDBG-I PROGRAM**

Mr. Rich Moore read the resolution as presented. (See attached). Commissioner Austin Brown made a motion to approve the resolution as presented, seconded by Commissioner Eddie Bronson Jr. and carried unanimously.

##### **RESOLUTION AUTHORIZING PROCUREMENT FOR 2014 CDBG-I PROGRAM**

Mr. Rich Moore read the resolution as presented. (See attached). Commissioner Austin Brown made a motion to approve the resolution as presented, seconded by Commissioner Eddie Bronson Jr. and carried unanimously.

##### **CAPITAL PROJECT ORDINANCE FOR 2014 CDBG-I PROGRAM**

Mr. Rich Moore presented the CPO for the 2014 CDBG-I Program. (See attached). Commissioner Austin Brown made a motion to approve the CPO as presented, seconded by Commissioner Eddie Bronson Jr. and carried unanimously.

**RESOLUTION ACCEPTING GRANT OFFER FROM 2016 CDBG-I PROGRAM**  
**RESOLUTION FOR AUTHORIZING PROCUREMENT FOR 2016 CDBG-I PROGRAM**  
**CAPITAL PROJECT ORDINANCE FOR 2016 CDBG-I PROGRAM**

Mr. Rich Moore presented the above documents for the 2016 CDBG-I Program and stated they contain the same wording as the previous documents that were approved for the 2014 CDBG-I Program. (See attached). Commissioner Austin Brown made a motion to approve the 2016 Resolutions and the 2016 CPO for the CDBG-I Program, seconded by Commissioner Carolyn R. Melvin and carried unanimously.

**RESOLUTION ACCEPTING GRANT OFFER FOR CDBG NEIGHBORHOOD REVITALIZATION PROGRAM** Mr. Rich Moore discussed the resolution as presented. (See attached). Commissioner Austin Brown made a motion to approve the resolution as presented, seconded by Commissioner Eddie Bronson Jr. and carried unanimously.

**RESOLUTION AUTHORIZING PROCUREMENT AND CONTRACTING FOR THE 2019 CDBG-NR PROGRAM** Mr. Rich Moore read the resolution as presented. (See attached). Commissioner Austin Brown made the motion to approve the resolution as presented, seconded by Commissioner Eddie Bronson Jr. and carried unanimously.

**CAPITAL PROJECT ORDINANCE FOR 2019 CDBG-NR PROGRAM**

Mr. Rich Moore presented the CPO for the 2019 CDBG-NR PROGRAM. The Town of Garland has approved the allocation of \$8,000.00 in local funds for the grant project for a total budget of \$758,000.00. (See attached). Commissioner Austin Brown made a motion to approve the CPO as presented, seconded by Commissioner Eddie Bronson Jr. and carried unanimously.

**PUBLIC COMMENTS**

There were no public comments.

**RECESS**

Commissioner Austin Brown made a motion to recess the meeting at 6:44 pm in order to travel to the church for the Inauguration Ceremony, seconded by Commissioner Eddie Bronson Jr. and carried unanimously.

**CALL BACK TO ORDER**

Mayor Murphy called the meeting back to order at 7:00 pm.

**GREETINGS**

Reverend Georgia Melvin extended greetings and welcomed everyone to Saint Stephen AME Zion Church.

**PLEDGE OF ALLEGIANCE**

Mr. Frederick Hayes led the recitation of the Pledge of Allegiance.

**NATIONAL ANTHEM**

The National Anthem was presented by Saxophonist, Mr. Jashaun Peele.

**INVOCATION**

Mr. Leo Skinner provided the invocation.

**CERTIFICATION OF ELECTIONS**

Town Clerk Pamela Cashwell read the certified election results from the November 5, 2019 Municipal Election. (See attached).

**INAUGURAL OATHS**

Judge Carol A. Jones Wilson administered the oaths of office to Mayor Winifred Murphy, Commissioner Austin Brown, Mrs. Barbara A. Peterson, and Commissioner Carolyn R. Melvin. Family members stood with the elected officials during their oaths of office.

**RECOGNITIONS**

Mayor Winifred Murphy recognized outgoing Mayor Pro Tem Mary Brown for her service as a Commissioner and Mayor Pro Tem over the last year as well as for her previous service to the town as a Commissioner in the 1970's for two terms and for always being a champion for the Town of Garland. Mrs. Brown was presented with a coat that will be embroidered with her name as well as Champion for the Town of Garland on the back. Family, friends and supporters were present for the recognition and Mrs. Brown was thankful for the recognition and gift.

**MAYORAL MESSAGE**

Mayor Winifred Murphy gave her Mayoral address and encouraged everyone to become more involved in activities within the Town of Garland. (See attached).

**MUSICAL SELECTION**

Mr. Jashaun Peele performed Total Praise by Richard Small on his saxophone.

**APPOINTMENT OF MAYOR PRO TEM AND OATH OF OFFICE**

Mayor Murphy reviewed the duties of the office of Mayor Pro Tem to include signing checks for the Town of Garland and made a recommendation to the board to appoint Commissioner Austin Brown in the role as Mayor Pro Tem for the Town of Garland. Commissioner Eddie Bronson Jr. made a motion to appoint Commissioner Austin Brown as Mayor Pro Tem, seconded by Commissioner Barbara Peterson and carried unanimously.

**BOARD ORGANIZATION**

Mayor Winifred Murphy presented Committee assignments to each board member and stated this is a working board and different issues encountered will be given to the appropriate Committee Chair. (See attached).

Mayor Winifred Murphy administered the oath of office for Mayor Pro Tem to Commissioner Austin Brown.

**COMMUNITY UNITY PRAYER**

Reverend Jeff Hayes read several bible verses and offered the community unity prayer.

**MUSICAL SELECTION**


Mr. Jashaun Peele performed Joy to the World on his saxophone.

**CLOSING REMARKS**

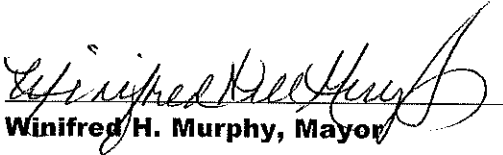
Mayor Pro Tem Austin Brown thanked everyone for coming out and supporting the new board and stated they look forward to working together in the new year as greatness does truly grown in Garland.

**ADJOURNMENT TO RECEPTION**

Mayor Pro Tem Austin Brown made a motion to adjourn the ceremony at 7:53 pm with the reception to follow, seconded by Commissioner Carolyn R. Melvin and carried unanimously.

  
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Pamela Cashwell, Town Clerk/Finance Officer

**Board Approved:**

  
Winifred H. Murphy, Mayor