

**TOWN OF GARLAND
SPECIAL MEETING & PUBLIC HEARING
OF THE BOARD OF COMMISSIONERS
MONDAY, SEPTEMBER 16, 2019
4:00 PM**

The special meeting and public hearing of the Board of Commissioners of the Town of Garland was held at the Garland Town Hall in Garland, N.C. on Monday, September 16, 2019 at 4:00 pm.

The following members of the Board of Commissioners were present:

**Mary Brown
Eddie Bronson, Jr.
Carolyn R. Melvin
S. J. Smith**

Also present was Attorney Alan Maynard and Mr. Mike Barnette of *McDavid Associates*.

ADMINISTRATIVE

Mayor Winifred H. Murphy called the meeting to order at 4:00 pm and welcomed everyone in attendance. Town Clerk, Pamela Cashwell, was present serving as clerk recording notes for the minutes.

QUORUM

Mayor Winifred H. Murphy and Town Clerk Pamela Cashwell established there was a quorum present.

PUBLIC HEARING FOR 2019 CDBG-I APPLICATION

Mayor Pro Tem Mary Brown made a motion to enter into the public hearing for the 2019 CDBG-I Application, seconded by Commissioner S. J. Smith and carried unanimously.

Mayor Pro Tem Mary Brown made a motion to exit the public hearing, seconded by Commissioner S. J. Smith and carried unanimously.

Mayor Pro Tem Mary Brown made a motion to approve the minutes for the public hearing for the 2019 CDBG-I Application as presented, seconded by Commissioner S. J. Smith and carried unanimously. (See attached).

RESOLUTION APPROVING APPLICATION FOR FINANCIAL ASSISTANCE-CDBG-I

Mayor Pro Tem Mary Brown made a motion to adopt the resolution as read, seconded by Commissioner Carolyn R. Melvin and carried unanimously. (See attached).

RESOLUTION IN RECOGNITION OF JUDY C. SMITH/RENAMING E. TENTH ST. TO JUDY C. SMITH ST.

Mayor Pro Tem Mary Brown made a motion to adopt the resolution as read, seconded by Commissioner Carolyn R. Melvin and carried unanimously. (See attached).

STREET PAVING

Mayor Pro Tem Mary Brown made a motion to approve paving repair quotes by *Diamond Contractors*, which includes repairs for damaged roads caused by Hurricane Florence, seconded by Commissioner Carolyn R. Melvin and carried unanimously. Commissioner Eddie Bronson, Jr. requested someone speak with the paving contractors regarding pulling the string during paving to keep the edges straight. Mayor Murphy provided quotes for paving two blocks of W. Third Street for approximately \$25,000.00. Mayor Pro Tem Mary Brown made a motion to approve the paving quotes for W. Third Street, seconded by Commissioner Carolyn R. Melvin and carried unanimously.

STORM DAMAGES REPORT

Mayor Murphy informed the Board of significant damages sustained during Hurricane Dorian especially to the roof over the bay at town hall. The roof blew off which caused significant flooding in the bay causing damage to the motors on the bay door openers. The insurance adjustor has visited and assessed the over-all damages and provided contractors the town can contact for repair estimates. Carolina Roofing officials have been notified of the roof damage at town hall as the roof was repaired less than a year ago and they plan to come out and assess the damaged roof. Other areas damaged include the dug outs at the ballfield and an eaves over the door at the town shop. Following a heavy rainstorm recently, the library sustained heavy flooding and a shattered door. The insurance adjustor stated this damage needs to be filed on the insurance as well.

LIBRARY REPAIRS

Mayor Pro Tem Mary Brown made a motion to approve hiring Michael Buchanan to perform repairs at the library at an estimated costs of \$5,800.00, with any additional work that needs to be completed will first be determined in consultation with the finance officer and Board members over the Buildings Committee, seconded by Commissioner Carolyn R. Melvin and carried unanimously. Mayor Murphy updated the board on scheduled repairs to the damaged brick on the library caused when a patron struck the building. Attorney Maynard agreed to contact the party involved and request that payment be made prior to the beginning of the repairs.

INSPECTION OF ROOFS

Mayor Murphy stated she contacted a drone company about inspecting the roofs of four buildings in town and received a discounted rate of \$500.00 plus tax. This will include pictures and a written report. Mayor Pro Tem Mary Brown made a motion to approve the quote, seconded by Commissioner Carolyn R. Melvin and carried unanimously.

EQUIPMENT PURCHASES AND REPAIRS

Mayor Murphy stated a lot of purchases have been made for supplies and equipment in preparation for the impending storm. Commissioner Eddie Bronson, Jr. stressed that supplies and equipment purchased needed to be signed out to each employee so it can be retrieved if the employee leaves to prevent having to purchase the supplies and equipment over and over. Mayor Murphy reported repairs on the patrol car have been completed.

CLOSED SESSION

Mayor Pro Tem Mary Brown made a motion to enter into closed session at 4:42 pm (Pursuant to G.S. 143-318.11(3) Attorney-Client Privilege and (6) Personnel), seconded by Commissioner Carolyn R. Melvin and carried unanimously.

Mayor Pro Tem Mary Brown made a motion to exit closed session at 5:15 pm, seconded by Commissioner Carolyn R. Melvin and carried unanimously.

OPEN SESSION

PERSONNEL

Board members discussed placing advertisements in the paper to hire either full time or part time public works laborer with preference given to applicants with prior experience. They discussed using contract labor to cover some of the tasks that need to be completed now and during emergent situations.

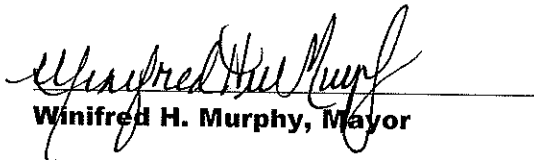
ADJOURNMENT

Commissioner Mary Brown made a motion to adjourn the meeting, seconded by Commissioner Carolyn R. Melvin and carried unanimously. Meeting adjourned at 5:23 pm.



Pamela Cashwell, Town Clerk

Board Approved:



Winifred H. Murphy, Mayor